

WINKFIELD NEIGHBOURHOOD DEVELOPMENT PLAN

MEETING OF THE STEERING GROUP

7.30pm, Monday 13th June 2016

Carnation Hall (Meeting Room), Chavey Down Road, Winkfield Row RG42 7PA

A G E N D A

To: All Members of the Steering Group.

It would be very beneficial and helpful if each of the nine areas plus WPC could be represented. To this end could each 'Lead Member' ensure their area is covered and please advise Annemarie accordingly.

1. Apologies
Apologies for absence.
2. Declaration of Interest
Members are asked to declare any interests relating to this agenda.
3. Minutes of the Previous Meeting
To Accept the Minutes of the meeting held on 23rd May 2016.
4. Finance and Funding Report
Report attached.
5. Consultant Feedback
6. Topic Group Reports
Latest reports attached – each lead member to report.
 - a. Design and Character – JL
 - b. Community Facilities – RL
 - c. Green Infrastructure – BS
 - d. Parking and Traffic – KS
 - e. Publicity and Consultation – RB
 - f. Housing and Employment and Site Allocations – ST
7. Cross-Group Issues
8. Progress Against Schedule
Schedule attached.
9. BFC/WPC Liaison
10. Action Appendix
Update – see below.
11. Any Other Business

12. Date of Next Meeting

ACTIONS:

Minute Number	Subject	Action by:
1	Terms of Reference to be amended to reflect Co- Chairmen	OB
1	Terms of Reference to be uploaded to website	BS
4	Draft Minutes from last meeting to be amended and signed	AE/ST
5	Framework and Vision Report – supply BS with pdf	JL
5	Website – settlements need amending	BS
5	Website – private pages to log large documents	BS
5	Website – pictures to Bruce of houses/buildings for website	All
5	Large Maps- to be supplied to TvO	SS
8	Powerpoint presentation slides to be distributed to the steering group.	AE
8	Follow up availability of Crown Land	ST
8	Meet with SS and Max Baker	JL/ST
9	Establish parameters of the GB review	MG
9	Circulate Parking and Traffic Report	JL
9	Appendix 4 and 5 to BS	ST
11	Convey disappointment at strength of sewage section in IDP to BFC	MG
12	Topic Groups – Summary reports to be completed and circulated for the next meeting by 12 midnight 9 th June.	All
12	Date of Next Meeting – Monday 13 th June. Hall to be booked	AE