

WINKFIELD NEIGHBOURHOOD DEVELOPMENT PLAN

MEETING OF THE STEERING GROUP

7.30pm, Monday 28th November 2016

Locks Ride Pavilion, Forest Road, Winkfield RG42 7NJ

A G E N D A

To: All Members of the Steering Group.

It would be very beneficial if each of the nine areas plus WPC could be represented. To this end could each 'Lead Member' ensure their area is covered and please advise Annemarie accordingly.

1. Apologies

Apologies for absence.

2. Declaration of Interest

Members are asked to declare any interests relating to this agenda.

3. Minutes of the Previous Meeting

To Accept the Minutes of the meeting held on 31st October 2016, attached.

4. Finance and Funding Report

Current financial statement, attached.

5. Communications Update

The Chairman to update the meeting.

- a. Resident Questionnaire/Consultation – as at 23rd November the numbers received are 1391. Overall an incredibly solid response. We delivered to 6600 dwellings and if you apply three returns as a percentage of those dwellings this equates to a 21% response which is much higher than our original estimate.
- b. Website – the website has received generally very positive comments and the Comms Team will continue to refresh as appropriate. If anyone has any information or suggestions that they feel should be included please forward to the Comms Team via AE.

6. Questionnaire Analysis and Report

You may be surprised to hear that the method of response favoured was by hard copy – the ratio being almost 2:1 compared with online.

Initial indication is that parking appears to be the number one concern of residents across the Parish.

We now await the full report from the analyst which is due before Christmas. It is hoped that this allows the Steering Group time to consider the headline results and the Topic Group Leaders to incorporate the major points from the questionnaire. JD has asked that Topic Group Leaders ensure their reports are consistent with the Vision Report and to this end the Vision Report is attached for reference.

A meeting has been arranged with rCOH for Monday 9th January, 6.30pm primarily to ensure the Topic Group reports are on schedule and being presented in the correct format and the presence of all Topic Group Leaders/Deputy is requested at this critical meeting. This will also give the opportunity for questions and advice. Other Members are of course welcome however as already noted this meeting is for the benefit of Topic Group Leaders.

7. Topic Group Reports

Topic Group Leaders to report. All Members are asked to look at each of the reports and forward any comments to the Topic Group Leaders.

- a. Design and Character – JL
- b. Community Facilities – RL
- c. Green Infrastructure – BS
- d. Parking and Traffic – KS
- e. Housing and Employment – ST

8. BFC/rCOH/WPC Liaison

- a. BFC – BFC update.
- b. rCOH – update
- c. WPC – Cllr Parkin to report.

9. Progress Schedule.

Cllr Parkin to update and latest schedule attached.

10. SHELAA REPORT

The SHELAA Report was published on 21st November and is available to view on the BFC website -

http://consult.bracknell-forest.gov.uk/portal/planning/clp/shelaa_2016/strategic_housing_and_economic_land_availability_assessment_final_draft_and_site_selection_methodology_2016 As a Group now is the time to consider if specific sites should be included in our NDP. It is critical to our schedule that decision is made at our January meeting as formal consultation will need to follow (SEA). A list of the Winkfield sites is attached.

11. Action List

To update the list at Appendix 1.

12. Any Other Business

- a. We have received a request from Pegasus Planning Group Ltd who are acting on behalf of Somerton Farm and other interested parties with reference to the SHELAA site reference 14, published on 21st November. Pegasus would like to attend a future NDP Steering Group to start obtaining feedback from the local community, with regards to understanding how additional development at the village might be viewed. To Consider a response.

13. Dates of Next Meetings

To Agree future dates.

ACTIONS:

	Subject	Action by:
Re Minutes dated 23rd May 2016		
Outstanding items		
8	Follow up availability of Crown Land after SHELAA report published.	DP/AE
Re Minutes dated 11th July 2016		
7	BFC to provide feedback to JL on design and character assessments	BFC
7e	Contact rCOH re development principles for new settlements	DP/AE
Re Minutes dated 8th August 2016		
7	BFC to continue to monitor/provide feedback on changes/updates to Topic Group Reports.	BFC
8a	'Exceptional' to be defined by BFC	AE
Re these Minutes dated 31st October 2016		
5b	Remove questionnaire banners on 22nd/23 rd November	AE
5c	Any updates to the website should be directed to AE	All
5c	Encourage residents to complete questionnaire online	All
6	Comments on Topic Group Reports to be directed to Topic Group Leaders	All
7a	BFC to be contacted urgently relaying huge concerns that we do not have a Liaison Officer which is essential going forward	AE/MG
7b	Meeting to be arranged with rCOH/Topic Group Leaders and anyone else interested in attending in early January 2017 once the questionnaire report is available	AE/ rCOH