

## **WINKFIELD NEIGHBOURHOOD DEVELOPMENT PLAN**

### **MEETING OF THE STEERING GROUP**

**7.30pm, Monday 3<sup>rd</sup> April 2017**

Meeting Room, Carnation Hall

### **A G E N D A**

To: All Members of the Steering Group.

It would be very beneficial if each of the nine areas plus WPC could be represented. To this end could each 'Lead Member' ensure their area is covered and please advise Annemarie accordingly?

**1. Apologies**

**2. Declaration of Interest**

**3. Minutes of the Previous Meeting**

To Accept the Minutes of the meeting held on 27<sup>th</sup> February 2017, attached.

**4. Finance and Funding Report**

- a. Current financial statement is attached.
- b. Locality Grant – to be applied for by the end of April - £9,000.

**5. Questionnaire Summary Report**

The final version (v7) of the Questionnaire results/report and map of SHELAA, after agreement from all members, was posted on the website by AE shortly after the NDP meeting on the 27<sup>th</sup> February.

**6. Topic Group Reports**

An extension of 2 weeks was granted to all Topic Group Leaders who were asked to forward their latest report to AE by 17<sup>th</sup> February 2017. JD at rCOH was advised by AE of the extension date.

JD at rCOH has been advised to go ahead with the first stage of the quote, as discussed in the previous meeting.

**7. The way forward – Working towards the next stage of Public Consultation**

Resident Questionnaire said:

1. Small developments – less than 10 units
2. Infrastructure:
  - 89% want a GP surgery
  - 68% a school
  - 66% additional childcare facilities
  - 52% wanting improvements to the road network
  - 51% asking for pavement and traffic calming improvements
  - 56% were asking for Starter homes
  - 52% asking for specialist housing for older people.
3. See List of SHELAA sites in Winkfield spreadsheet attached.

**Our challenge is to balance these needs – how do we manage expectations?**

**All below – JUST for NOTING**

**8. BFC/rCOH/WPC Liaison**

- a. rCOH – update.
- b. WPC – Cllr Parkin to report.

**9. Progress Schedule.**

Cllr Parkin to update.

**10. Action List**

To update the list at Appendix 1, see below.

**11. Any Other Business**

The exploring heritage in neighbourhood plans on Wednesday 22<sup>nd</sup> March 1-4.30pm at BFC was attended by AE, LC and DP – slides from the meeting are attached.

WPC newsletters have been delivered across the parish – the front page contained an update on the NDP.

**12. Dates of Next Meetings**

Monday 8<sup>th</sup> May

Monday 5<sup>th</sup> June

Monday 3<sup>rd</sup> July

Monday 7<sup>th</sup> August – depends on progress of plans.

**ACTIONS:**

	<b>Subject</b>	<b>Action by:</b>
<b>Re these Minutes dated 28<sup>th</sup> November 2016</b>		
6&7	Topic Group Reports to be updated once the questionnaire report is available. JD to advise on how this is to be incorporated into reports.	ALL/JD /AE
8a	Chase BFC with regard to replacement Liaison Officer	DP/AE
12a	Advise Pegasus that the NDP would not be taking up their offer to present re their proposals for Somerton Farm	AE
12b	Overlay maps to be sought from BFC	MG/BS
12c	Bullet points on the front page of the website do not line up when accessing via a smart phone/device. Website designer to be contacted.	AE
<b>Re Minutes dated 27<sup>th</sup> February 2017</b>		
4.	Form/Questionnaire for extra £3,000 grant to be completed by end of April and submitted.	AE/LC
5.	Public Questionnaire Results to be published on the website with a SHELAA map asap.	AE
6.	Topic Group Reports – to be in by 17 <sup>th</sup> March latest.	ALL
	AE to liaise with BS/JD with regards to CAD drawings.	AE/BS
	BS to return updated SHELAA list of sites within 24 hrs with relevant notes to AM.	BS
6d.	RM to speak to KS and chase/advise of the 2 week deadline.	RM
6e.	AE to advise JD to go ahead with Phase 1 of the quote. AE to also e-mail BS with the copy of the list of SHELAA sites and also to send out to all that attended the meeting.	AE
10.	BS to send article into LC by e-mail by tomorrow 29 <sup>th</sup> February.	BS/LC