

WINKFIELD NEIGHBOURHOOD DEVELOPMENT PLAN

MEETING OF THE STEERING GROUP

7.30pm, Monday 23rd April 2018

Carnation Hall, Meeting Room

A G E N D A

To: All Members of the Steering Group.

It would be very beneficial if each of the nine areas plus WPC could be represented. To this end could each 'Lead Member' ensure their area is covered and please advise Liza accordingly, thank you.

1. Apologies

David Gill (now resigned from NDP SG), Richard Bell, Vicki Browne, Annemarie Edwards.

2. Declaration of Interest

None declared.

3. Minutes of the Previous Meeting

To Accept the Minutes of the meeting held on 19th February 2018, *attached*.

4. Finance and Funding Report

a. Current financial statement - **attached**.

5. Topic Group Reports/Policies List

- Design & Character
- Housing - Complete
- Community - Complete
- Business/Employment - Complete
- Green Infrastructure/Environment - Complete

6. BFC/O'NeillHomer/WPC Liaison

- a. BFC – nothing to report
- b. O'NeillHomer – Jon Dowty will be attending this meeting.
- c. WPC – nothing to report

7. **Progress Schedule**

An update from DP.

8. **Action List**

To update list - **Appendix 1 below**.

9. **Any Other Business**

- Review of feedback from open days presentation boards/event - results pulled together by LC, questionnaire results have now been compiled by O'NeillHomer – **please see attached**.
- Call for Sites feedback – Feedback has been received from a number of SG members and sent onto Jon Dowty – further discussion to be held around Wink 19 and amber sites to get a definite answer on how the SG intend to move forward.
- SA (SEA) Draft Scoping Report – No further updates.
- David Gill has tendered his resignation from the Steering Group as due to travel commitments he isn't able to make many of the meetings – David Parkin has accepted the resignation and thanked David for his input thus far.

10. **Dates of Next Meetings**

26th March 2018 - cancelled

23rd April 2018

4th June 2018 (moved from 28th May as that is a Bank Holiday).

ACTIONS:

	Subject	Action by:
Re Minutes dated 18th Sept 2017		
	RL asked for the updated SHELAA link to the BFC website.	LC
	Newsletter Article & Slides for Consultation – DP to call JD to confirm Steering Group happy to engage with rCOH to help with newsletter article/slides for consultation.	DP
	LC was asked to send the draft script for the newsletter article to RB/MT and JD.	LC
	HB asked again if anyone could help with significant value/tree's in their respective settlements.	ALL
	DP to organise a meeting with DG to go through the workings of the NDP.	DP
Re Minutes dated 16th Oct 2017		
5.	Comm's Team - To draft a document/letter to go out to the public informing them of the presentation days on the 18 th and 25 th Nov. rCOH to produce the pop up/storyboard material.	MT, RB and rCOH
	Need volunteers to attend the presentation days.	ALL
6.	HB asked for any significant value/tree's in their respective settlements.	ALL
	X3 Character Assessments missing – Jackie Lovell kindly supplied copies for HB to work on.	HB
	Help needed with maps – MF offered some help.	HB/MF
8.	Schedule a little complex, could we simplify – DP to speak to JD. LC to produce – see attached.	DP
10.	HB to send a copy of the Warfield maps to MF.	HB/MF
	DP to speak to RL with feedback from the Steering Group about possible conflict between NDP and RL now being part of a local residents committee.	DP/RL
Re Minutes dated 19th Jan 2018		
5.	HB to send Local Heritage Asset Documents to RB/MT to review and once agreed to send onto LC to forward onto BFC and Jon Dowty for review.	HB/RB/MT/LC
	LC to look for any Historical Groups in Bracknell/Ascot area.	LC
	Community Topic Group – RL to alter numbering and submit to LC by end of w/c 19th Feb, who will then forward onto JD at O'Neill & Homer.	RL/LC
9.	Questionnaire Report – LC to follow up with JD and forward document onto Steering Group.	LC
	Preliminary Draft Site Assessment Report - Steering Group where asked by DP to take home to read and send any feedback on the amber sites to LC by Friday 23rd Feb 2018.	ALL