

# WINKFIELD NEIGHBOURHOOD DEVELOPMENT PLAN

## MEETING OF THE STEERING GROUP

7.30pm, Monday 30<sup>th</sup> July 2018

Carnation Hall, Meeting Room

### A G E N D A

To: All Members of the Steering Group.

It would be very beneficial if each of the nine areas plus WPC could be represented. To this end could each 'Lead Member' ensure their area is covered and please advise Liza accordingly, thank you.

**1. Apologies**

Nigel Atkinson, Ivan Parr, Richard Small, Dawn Thompson, Melanie Trapnell & Tracey van Oeffelen

**2. Declaration of Interest**

None declared.

**3. Minutes of the Previous Meeting**

To Accept the Minutes of the meeting held on 18<sup>th</sup> June, **attached**.

**4. Finance and Funding Report**

Current financial statement – **to be circulated at the meeting**.

**5. Topic Group Reports/Policies List**

- Design & Character – Complete – Heritage Assets to complete.
- Housing/Highways – Complete.
- Community – Complete.
- Business/Employment – Complete.
- Green Infrastructure/Environment – Complete – BS to take out all but PCR4 route.

**6. Windsor Estate**

Cycle Routes – further to our Windsor Crown Estate tour please find **attached** the original letter from Paul Sedgewick at the Crown Estate dated 15<sup>th</sup> June 2018 - to be discussed.

**7. BFC/Oneillhomer/WPC Liaison**

- a. BFC – Ltr/document sent out on 10<sup>th</sup> July to all Steering Group (SG) members – Questions posed from SG to BFC and answers – **copy attached**.
- b. Oneillhomer – no update.
- c. WPC – Summary of options available for consideration and decision re: site allocations in the NDP as advised by Jon Dowty and summary of advice given/received re: development in the Green Belt – **copies attached**.

If no sites going forward, please see Mark Fernandez's statement to go to Jon Dowty for inclusion in the NDP Draft Plan. Land owners of the call for small sites exercise to be notified once a final decision has been made by the steering group.

Call for Small Sites – site visits on the 18<sup>th</sup> July - cancelled.

**8. Action List**

To update list - ***Appendix 1 below.***

**9. Progress Schedule**

An update will be available once a final decision has been made by the NDP Steering Group and decision passed onto Jon Dowty.

**10. Any Other Business**

**11. Dates of Next Meetings**

23<sup>rd</sup> July 2018 – Tour of the Windsor Crown Estate

30<sup>th</sup> July 2018

Nothing booked in August due to holidays

3<sup>rd</sup> Sept 2018

## ACTIONS:

	Subject	Action by:
<b>Re Minutes dated 16<sup>th</sup> Oct 2017</b>		
5.	Comm's Team - To draft a document/letter to go out to the public informing them of the presentation days on the 18 <sup>th</sup> and 25 <sup>th</sup> Nov. rCOH to produce the pop up/storyboard material.	MT, RB, rCOH
	Need volunteers to attend the presentation days.	All
6.	HB asked for any significant value/tree's in their respective settlements.	All
	X3 Character Assessments missing – Jackie Lovell kindly supplied copies for HB to work on.	HB
	Help needed with maps – MF offered some help.	HB/MF
8.	Schedule a little complex, could we simplify – DP to speak to JD. LC to produce – see attached.	DP
10.	HB to send a copy of the Warfield maps to MF.	HB/MF
	DP to speak to RL with feedback from the Steering Group about possible conflict between NDP and RL now being part of a local residents committee.	DP/RL
<b>Re Minutes dated 19<sup>th</sup> Jan 2018</b>		
5.	HB to send Local Heritage Asset Documents to RB/MT to review and once agreed to send onto LC to forward onto BFC and Jon Dowty for review.	HB/RB/MT/LC
	LC to look for any Historical Groups in Bracknell/Ascot area.	LC
	Community Topic Group – RL to alter numbering and submit to LC by end of w/c 19th Feb, who will then forward onto JD at O'Neill & Homer.	RL/LC
9.	Questionnaire Report – LC to follow up with JD and forward document onto Steering Group.	LC
	Preliminary Draft Site Assessment Report - Steering Group where asked by DP to take home to read and send any feedback on the amber sites to LC by Friday 23rd Feb 2018.	ALL
<b>Re Minutes dated 23<sup>rd</sup> April 2018</b>		
5.	HB to ask SG to help with Character Assessment robustness against the Somerton Farm and Bog Lane sites.	HB/Steering Group
7.	Call for Small Sites - JD suggested the Steering Group put a statement together saying why we haven't put any sites forward. MF agreed to put this statement together.	MF
	Contact Mark Fessey at Acom to advise his services are no longer required.	LC
<b>Re Minutes dated 18<sup>th</sup> June 2018</b>		
5.	Green Infrastructure – BS to adjust Topic Group accordingly, removing all references to the PCR routes apart from PCR4. BS to also send any questions he may have for the Crown Estate to AE/DP.	BS
	Proposed cycle routes to be sent out by LC to all Steering Group.	LC
	User Group to be formed to visit all small sites that came forward as part of the NDP's "call for small sites" exercise – LC to organise.	LC
	Any feedback from BFC on the call for small sites to be forwarded onto the steering group.	LC/AE/DP