

WINKFIELD NEIGHBOURHOOD DEVELOPMENT PLAN
MEETING OF THE STEERING GROUP held at Carnation Hall, Chavey Down Road RG42 7PA
7.30 pm-9.30 pm, Monday 18th June 2018

MINUTES

Present:

Parish Councillor – Nigel Atkinson (NA)
Maidens Green Society – Richard Bell (RB)
North Street, Winkfield – Heather Brown (HB)
WPC Admin Assistant – Liza Challis (LC)
Parish Councillor – Moira Gaw (MG)
MHWRA - Roger Mulkern (RM)
WPC Chairman – David Parkin (DP)
Chavey Down Association – Ivan Parr (IP)
North Ascot – Bruce Singleton (BS)
Kings Ride Residents Association – Richard Small (RS)
MHWRA – Keith Stephens (KS)
Kings Ride Residents Association – Melanie Trapnell (MT)
Chavey Down Association – Tracey van Oeffelen (TVO)

1. Apologies

Mark Fernandez, Ruth Lyes, Dawn Thompson & Vicki Browne

2. Declaration of Interest

None declared.

3. Minutes of the Previous Meeting

The draft minutes of the meeting held on 23rd April 2018, were agreed.

4. Finance and Funding Report

The latest Financial Report was attached to the agenda, noted.

5. Topic Group Reports

Design & Character – Complete.

Housing – Complete.

Community – Complete.

Business/Employment – Complete.

Green Infrastructure/Environment – Complete.

BS added that NCR4 (national cycle route 4) is only available when the gates are open on the east side of Sheet Street. BS to record/send in any questions he may have for the Crown Estate to AE and DP.

NA asked for a copy of the cycle routes – LC to send a copy of the proposed cycle routes out to all steering group members.

RB did recommend we err on the side of caution when presenting our thoughts to the Crown Estate with regards to any proposed Cycle Routes.

6. BFC/O'Neill & Homer/WPC Liaison

- a. BFC – no update**
- b. Oneillhomer – no update**
- c. WPC – Call for Small Sites**

DP explained that further to concerns expressed by Oneillhomer from the last NDP meeting on the 23rd April, AE felt that the decision to go with no sites needed to be clarified further in a letter that was sent out with the agenda. AE explained that she wanted to make it clear about the steering groups decision of not putting forward any sites and that they totally understood the implications.

DP reiterated that he believed it would be ideal to go through a process to re-visit each WNP site 1-8 to go through them in detail. DP suggested the steering group create a user group to carry out this exercise. ALL steering group members to let LC know if they would like to be part of this user group. It was also proposed that the user group visit each small site... WNP 1-8.

MG stated that the NDP can't allocate a greenbelt site, but DP confirmed that the NDP could put forward a greenbelt site if we had special circumstances/evidence. RB also stated that if we are going to make a special case for the maiden's green junction what criteria would we look at and who would cover the costs? AE confirmed that the development will fund the new road. RB did question who can make decisions to make changes to A roads – is it the highways agency or BFC? – AE&DP to ask the question of BFC.

TVO produced a document that she had printed reference West Hothley NDP and the fact they weren't putting any sites forward, but their steering group were actively approaching residents to ask if they were considering putting any sites forward.

DP referred to AEs ltr and clarified the section re: BFCs 5 yr land supply to which IP suggested he wouldn't be unhappy with infilling by BFC.

MT expressed her concerns that the steering group were backtracking on their initial decision not to put sites forward but agreed that the user group would be a useful exercise and did volunteer to be part of this group. RB expressed concern and asked if we could get further help from BFC. DP & AE to approach BFC and ask for guidance on our call for sites and greenbelt sites. However, IR did ask would it be possible to choose to put the Wink (Shelaa) sites forward in our neighbourhood development plan? AE&DP to ask BFC. Any feedback from BFC to be forwarded onto the Steering Group.

BS then asked how the Binfield NDP was coming along to which AE & DP both replied that Binfield are reviewing their NDP.

At the end of all discussions DP asked the question, "are we going to take one more look at the call for sites - sites"? The steering group agreed they would and LC confirmed that the user group only need to look at WNP 1-8 sites – to clarify LC to send a list of the WNP 1-8 sites.

7. Progress Schedule

We will give a best guess/update on the schedule at the next meeting once we have an ultimate decision on the direction we are going with the call for sites.

8. Action List

To update list – Appendix 1 – attached.

9. Any Other Business

- RS stated that the growth of population isn't going to be as high as first thought so may affect BFCs housing numbers.
- MF's statement to be inserted into the NDP's Draft Plan if the steering group decide not to put any sites forward.

10. Date of Next Meeting

23rd July 2018

3rd Sept 2018

DRAFT

ACTIONS LIST:

Appendix 1

	Subject	Action by:
Re Minutes dated 16th Oct 2017		
5.	Coms team to draft a document/letter to go out to the public re: presentation days.	MT, RB, DG
6.	HB asked again if anyone could help with significant value/tree's in their respective settlements.	ALL
	HB asked for help with the maps – MF offered to help and HB to send copies of Warfield maps to help MF.	HB/MF
8.	Feedback on schedule, it's too complex, DP to talk to JD.	DP/LC
9.	Update action list.	LC
10.	Possible conflict of interest raised by RL – vote taken by Steering Group, all believed there would be no conflict – DP to inform RL.	DP
11.	Next meeting Monday 13 th November to go through presentation material only.	ALL
	Subject	Action by:
Re Minutes dated 19th February 2018		
5.	HB to send Local Heritage Asset Documents to RB/MT to review and once agreed to send onto LC to forward onto BFC and Jon Dowty for review.	HB/RB/MT/LC
5.	LC to look for any Historical Groups in Bracknell/Ascot area.	LC
5.	Community Topic Group – RL to alter numbering and submit to LC by end of w/c 19 th Feb, who will then forward onto JD at O'Neill & Homer.	RL/LC
9.	Questionnaire Report – LC to follow up with JD and forward document onto Steering Group.	LC
9.	Preliminary Draft Site Assessment Report - Steering Group where asked by DP to take home to read and send any feedback on the amber sites to LC by Friday 23 rd Feb 2018.	ALL
	Subject	Action by:
Re Minutes dated 23rd April 2018		
5.	HB to ask SG to help with Character Assessment robustness against the Somerton Farm and Bog Lane sites.	HB/Steering Group
7.	Call for Small Sites - JD suggested the Steering Group put a statement together saying why we haven't put any sites forward. MF agreed to put this statement together.	MF
	Contact Mark Fessey at Aacom to advise his services are no longer required.	LC
	Subject	Action by:
Re Minutes dated 18th June 2018		
5.	Community Topic Group document to be reviewed by RL/RB re: Asher Park – Community Building.	RL/RB
	Green Infrastructure – BS to adjust Topic Group accordingly, removing any reference to any PCR routes that go across Crown land. BS to also send any questions he may have for the Crown Estate to AE/DP.	BS
	Proposed cycle routes to be sent out by LC to all Steering Group.	LC
	User Group to be formed to visit all small sites that came forward as part of the NDP's "call for small sites" exercise – LC to organise.	LC
	Any feedback from BFC on the call for small sites to be forwarded onto the steering group.	LC/AE/DP