

WINKFIELD NEIGHBOURHOOD DEVELOPMENT PLAN
MEETING OF THE STEERING GROUP held at Carnation Hall, Chavey Down Road RG42 7PA
7.30 pm-9.30 pm, Tuesday 11th September 2018

M I N U T E S

Present:

Parish Councillor – Nigel Atkinson (NA)
Maidens Green Society – Richard Bell (RB)
North Street, Winkfield – Heather Brown (HB)
WPC Admin Assistant – Liza Challis (LC)
Winkfield Resident – Mark Fernandez (MF)
Parish Councillor – Moira Gaw (MG)
Winkfield Row – Ruth Lyes (RL)
WPC Chairman – David Parkin (DP)
Chavey Down Association – Ivan Parr (IP)
North Ascot – Bruce Singleton (BS)
Kings Ride Residents Association – Richard Small (RS)
MHWRA – Keith Stephens (KS)
Kings Ride Residents Association – Melanie Trapnell (MT)
Chavey Down Association – Tracey van Oeffelen (TVO)

1. Apologies

Vicki Browne, Annemarie Edwards, Roger Mulkern, Dawn Thompson

2. Declaration of Interest

None declared.

3. Minutes of the Previous Meeting

The draft minutes of the meeting held on 30th July 2018, were agreed.

4. Finance and Funding Report

No change to last report handed out at the meeting on 30th July 2018.

5. Topic Group Reports

Design & Character – Complete – Heritage Assets to be completed – DP to discuss with BFC to get a clear understanding of the implications of adding a Heritage Asset list/policy to the NDP. The question was asked by DP, as BFC are compiling their own list of Heritage Assets do we want to leave it to BFC? The Steering Group agreed that they do wish to continue with their own list of Heritage Assets but to refine the list they currently have. Once refined please send a copy to LC to enable her to forward onto JD for inclusion in the plan.

Housing – Complete.

Community – Complete.

Business/Employment – Complete.

Green Infrastructure/Environment – Complete.

6. Windsor Estate – Cycle Routes

AE responded to the Crown Estates letter dated 15th June 2018 on 9th August 2018. DP advised that WPC had had a response from the Crown Estate suggesting a meeting date of 1st October 2018.

After much discussion about route PRC3 DP agreed that he would encourage the Crown Estate to adopt this route at the meeting on the 1st October 2018.

7. BFC/O'Neill & Homer/WPC Liaison

- a. BFC – LC updated Sarah Slade at BFC with the latest status of the WP NDP. LC to also send the latest schedule onto Sarah Slade.
- b. Oneillhomer – sent Draft NDP through on Friday 7th Sept 2018.
- c. WPC – DP advised that the DRAFT NDP would be sent out to all WPC councillors after tonight's meeting.

8. DRAFT NDP

After much discussion the SG agreed that any comments/changes that they wanted to make would be into LC by the 17th September 2018. DP also re-iterated that this isn't about material changing the work from the last 3 years it is just about finessing.

Policy W6 – Community Right to Build Orders

- A vote was taken, and it was decided x10 in favour/x2 abstained to REMOVE point 5.30 from the DRAFT NDP.

Policy W12 – Local Gaps

- BS would like within Policy W12 the Local Gap 4 to be included in the Draft Plan. RL suggested we could re-word it appropriately to not contradict the BFC Local Plan.

BS did communicate with Jon Dowty via e-mail to express his concerns over this Local Gap. Jon Dowty responded accordingly, and BS will use Jon's response to draft a few paragraphs to be included into the Draft NDP.

Minerals & Waste, currently under Consultation

- MF suggested it may be a good idea to put a section into our Draft NDP about the Minerals & Waste Plan. DP to talk to JD about this and advise MF. If appropriate MF will draft a few paragraphs.

House Density

- IP raised the subject of medium/large sites and asked could we influence the density of houses in our Draft Plan, could we work this into our Draft NDP?

MG requested that we look at adding a Dark Skies Policy. DP/LC to talk to JD to see if we could add a policy re: Dark Skies into our plan. NA agreed that he would pull this policy wording together.

DP asked that JD add this statement into the WPC NDP to ensure... "that any future development is communicated to the Local Community Groups, NDP and WPC at the very earliest stage." DP/LC to clarify with Jon Dowty that this would be acceptable to add.

9. Progress Schedule

As per latest schedule

10. Action List

To update list – Appendix 1 – below.

11. Any Other Business

No other business.

12. Date of Next Meeting

To be agreed once we have all comments in from Draft NDP.

ACTIONS LIST:**Appendix 1**

	Subject	Action by:
Re Minutes dated 18th June 2018		
5.	Community Topic Group document to be reviewed by RL/RB re: Asher Park – Community Building.	RL/RB
	Green Infrastructure – BS to adjust Topic Group accordingly, removing any reference to any PCR routes that go across Crown land. BS to also send any questions he may have for the Crown Estate to AE/DP.	BS
	Proposed cycle routes to be sent out by LC to all Steering Group.	LC
	User Group to be formed to visit all small sites that came forward as part of the NDP's "call for small sites" exercise – LC to organise.	LC
	Any feedback from BFC on the call for small sites to be forwarded onto the steering group.	LC/AE/ DP
	Subject	Action by:
Re Minutes dated 30th July 2018		
5.	Business/Employment Topic Group document – DP to read through this document.	DP
	Green Infrastructure/Environment – BS to take out all PCR proposed cycle routes within the Crown Estate except PCR03.	BS
	Heritage Asset list/documentation needs to be completed NOW – HB and All Steering Group (SG).	HB/ALL SG
6.	AE/DP to send a response to the Crown Estates Cycle Route letter in the next couple of weeks.	AE/DP
7. c	LC to send MF's statement about why we aren't putting any small sites forward within the NDP to Jon Dowty for inclusion within the NDP.	LC
	LC to also contact Mark Fessey at SEA advising him of this decision, asking what action is now required.	LC
	LC to also contact BFC advising them of our latest status.	LC
8.	LC to ask Jon Dowty for an update on the Progress Schedule.	LC
	Subject	Action by:
Re Minutes dated 11th September 2018		
5.	Heritage Asset List to be refined and completed as soon as possible. HB to send refined Heritage Asset list to LC.	HB/SG
7.	LC to send the latest schedule onto Sarah Slade at BFC.	LC
8.	Steering Group members to have any feedback/comments about the Draft Plan into LC by 17 th Sept.	SG
	DP to discuss with Jon Dowty possibly adding a Dark Skies Policy, a Minerals & Waste section and the Local Gap into the WPNDP.	DP
	NA to pull together the wording around the Dark Skies policy to be agreed and then sent onto Jon Dowty.	NA
	MF to draft a paragraph to be inserted into the WPNDP ref: Minerals & Waste.	MF