

## WINKFIELD NEIGHBOURHOOD DEVELOPMENT PLAN

**MEETING OF THE STEERING GROUP**  
**7.30pm, Monday 25<sup>th</sup> February 2019**  
Carnation Hall, Meeting Room

### A G E N D A

To: All Members of the Steering Group.

It would be very beneficial if each of the nine areas plus WPC could be represented. To this end could each 'Lead Member' ensure their area is covered and please advise Liza, accordingly, thank you.

1. **Apologies**  
MT
2. **Declaration of Interest**  
None declared.
3. **Minutes of the Previous Meeting**  
To Accept the Minutes of the meeting held on 28<sup>th</sup> January 2019, *attached*.
4. **Finance and Funding Report**  
Copy attached.
5. **Resignations**  
O'Neill & Homer – resigned as of 29<sup>th</sup> January 2019  
Bruce Singleton – resigned from the Steering Group on 31<sup>st</sup> January 2019  
Richard Small – resigned from the Steering Group on 31<sup>st</sup> January 2019
6. **Topic Group Reports/Policies List**
  - Design & Character – Complete.
  - Housing/Highways – Complete.
  - Community – Complete.
  - Business/Employment – Complete.
  - Green Infrastructure/Environment – Complete.
7. **Heritage Assets**  
Steering Group to agree on Heritage List to send to BFC.
8. **SEA Environmental Report (Draft) from Aecom**  
Aecom now awaiting our final draft plan to enable them to make the final updates to our SEA document.
9. **DRAFT Neighbourhood Development Plan**  
To discuss the final points for addition/update to the Draft NDP.
  - Latest Draft NDP – sent out on 6<sup>th</sup> February via e-mail (apologies the Version number wasn't updated – should have read V11).
  - E-mail dated 6<sup>th</sup> Feb asked MF & NA to look at re-wording W12, W14 and W15 (Local Gap/Cycle Route policies).

- MF has suggested the following:
  - W12 (v) is deleted and Appendix D is removed – all other text to remain.
  - W14 – MF recommends text to remain as drafted, but appendix C is altered to reflect only cycle routes within the NP boundary.
  - W15 – MF recommends that this clause stays as drafted.
  - That 5.7 is deleted as suggested by JD.
- NA to send further wording/amendments for Policy W9 – 2<sup>nd</sup> paragraph and 5.7, Vision, Objectives & Land Use Policies.

#### 10. **BFC/Oneillhomer/WPC Liaison**

- a. BFC – Feedback on a meeting that DP, AE & LC had with Max Baker and Sarah Slade.
- b. Oneillhomer – Resigned as of 29<sup>th</sup> January 2019.
- c. WPC – As per e-mail sent on 20<sup>th</sup> Feb 19 - feedback on meeting with Suzanne Campbell (Parkes) – who has offered her professional expertise to assist the steering group through to the completion of the NDP process.

#### 11. **Action List**

To update list - ***Appendix 1 below.***

#### 12. **Progress Schedule**

W.I.P. to be updated once a final Draft NDP has been agreed.

#### 13. **Any Other Business**

**THE WAY FORWARD!!?**

#### 14. **Dates of Next Meetings**

- Monday 25<sup>th</sup> March 19 – Carnation Hall, Meeting Room – 7.30 p.m. – 9.30 p.m.
- Monday 29<sup>th</sup> April 19 – Carnation Hall, Meeting Room – 7.30 p.m. – 9.30 p.m.

**ACTIONS:**

	Subject	Action by:
<b>Re Minutes dated 26<sup>th</sup> November 2018</b>		
6.	Heritage Asset List – LC to ask BFC for answers to HB’s questions.	LC
7.	SEA Environmental Report (Draft) from Aacom – SG to review SEA document and send feedback to LC	SG
8.	The Steering Group agreed to add x2 Flood Maps of Surface Water to the Draft NDP.	LC
8.	RS to arrange meeting with user group member to discuss the Local Gap & Plan C (Page 18 of Draft NDP).	RS
8.	Updated master feedback/comments spreadsheet (Version 3) attached, with updated notes, there are some actions for some steering group members.	SG
	<b>Subject</b>	<b>Action by:</b>
<b>Re Minutes dated 28<sup>th</sup> January 2019</b>		
6.	HB to send HB to forward a proposed Heritage Asset List with no private houses to LC and all representatives for the areas that have items listed - for discussion with the Steering Group before sending onto BFC.	HB – (reps VB, MG, RL, RB, TVO, MT)
8.	LC to add additional HER paragraph from TVO to Draft NDP.	LC
	LC to send on feedback notes from JD/SS re: W12, W14 & W15	LC
	NA to look at extra wording for Policy W9 – 2 <sup>nd</sup> paragraph and 5.7, Vision, Objectives & Land Use Policies.	NA
12.	BS asked LC to check website link to Questionnaire report as it didn’t seem to be working.	LC