

WINKFIELD NEIGHBOURHOOD DEVELOPMENT PLAN
MEETING OF THE STEERING GROUP held at Carnation Hall, Chavey Down Road RG42 7PA
7.30 pm-9.30 pm, Monday 28th January 2019

M I N U T E S

Present:

Chairman – David Parkin (DP)
Chavey Down Association – Ivan Parr (IP)
Chavey Down Association – Tracey van Oeffelen (TVO)
Kings Ride Residents Association – Melanie Trapnell (MT)
Kings Ride Residents Association – Richard Small (RS)
Maidens Green Society – Richard Bell (RB)
MHWRA – Keith Stephens (KS)
MHWRA – Roger Mulkern (RM)
North Ascot – Bruce Singleton (BS)
North Street – Cranbourne – Heather Brown (HB)
Parish Councillor – Nigel Atkinson (NA)
Parish Councillor – Moira Gaw (MG)
Winkfield Row – Ruth Lyes (RL)
WPC Clerk – Annemarie Edwards (AE)
WPC Admin Assistant – Liza Challis (LC)

1. Apologies

DT, VB, MF

2. Declaration of Interest

None declared.

3. Minutes of the Previous Meeting

The draft minutes of the meeting held on 26th November 2018 were agreed.

4. Finance and Funding Report

The latest Financial Report was attached to the agenda, noted.

5. Topic Group Reports

Design & Character – Complete.

Housing – Complete.

Community – Complete.

Business/Employment – Complete.

Green Infrastructure/Environment – Complete.

6. Heritage Assets List

MG gave feedback on Heritage Assets confirming that BFC would follow up on list given to them by WPC/NDP Steering Group.

HB confirmed we have x2 lists - x1 47 with private houses and x1 22 without private houses. SG agreed to put the list without private houses forward to BFC. HB to forward a proposed Heritage Asset List with no private houses to LC and all representatives for the areas that have items listed - for discussion with the Steering Group before sending onto BFC.

7. SEA Environmental Report (Draft) from Aecom

Aecom now await our complete Draft NDP to enable them to finish the Draft SEA document.

8. Draft NDP

To discuss the final points for addition /update to the Draft NDP.

- Section 2 – 2.8/2.9 TVO additional paragraph ref: HER's – agreed by SG and to be added to Draft document by LC.
- All outstanding actions from the master feedback/comments spreadsheet were agreed by the Steering Group.
- Policy W12 – Local Gaps – after much discussion and DP advising that we are in danger of using the NDP as a blocking tool and trying to put things forward that we have been advised not to do RS proposed a vote around the new wording for these policies. He said there was genuine concern that the Ascot & Bracknell Gap is retained hence the wording that the user group (made up of BS, RS, and NA - MF was unable to attend the meetings organised by the user group) had put together around this subject was voted upon and the following results were recorded:

RS proposed a vote and BS seconded - x4 voted fore, x7 against and x2 abstained.

MT advised that the vision document already states the detail on the gap that the Steering Group voted on when this document was completed about the Ascot & Bracknell Gap and RL asked "where do we draw the line with our discussions around the Gap?"

MF & NA to work on further wording to be added to Policy W12, Local Gap, to enhance/strengthen it.

- W14 – Cycle Route and W15- Martins Heron Station – wording to be agreed by SG.
- Dark Skies – NA had sent a slight amendment to the Dark Skies policy and LC confirmed this had been added to the Draft document.
- NA to forward extra wording/amendments to Policy W9 – 2nd paragraph and 5.7, Vision, Objectives & Land Use Policies.

9. BFC/O'Neill & Homer/WPC Liaison

- a. BFC – No further updates.
- b. Oneillhomer – No further updates.
- c. WPC – No further updates.

10. Progress Schedule

To be agreed once all changes have been made to the Draft NDP.

11. Action List

To update list – Appendix 1 – below.

12. Any Other Business

- BS asked LC to check website link to Questionnaire as it didn't seem to be working.
- AE advised that we need to have the Draft NDP submitted to WPC before 12th March as we are then into purdah.

13. Date of Next Meeting

- Monday 25th March 19 – Carnation Hall, Meeting Room – 7.30 p.m. – 9.30 p.m.
- Monday 29th April 19 – Carnation Hall, Meeting Room – 7.30 p.m. – 9.30 p.m.

ACTIONS LIST:**Appendix 1**

	Subject	Action by:
Re Minutes dated 26th November 2018		
6.	Heritage Asset List – LC to ask BFC for answers to HB's questions.	LC
7.	SEA Environmental Report (Draft) from Aecom – SG to review SEA document and send feedback to LC	SG
8.	The Steering Group agreed to add x2 Flood Maps of Surface Water to the Draft NDP	LC
8.	RS to arrange meeting with user group member to discuss the Local Gap.	RS
8.	Updated master feedback/comments spreadsheet (Version 3) attached, with updated notes, there are some actions for some steering group members.	SG
	Subject	Action by:
Re Minutes dated 28th January 2019		
6.	HB to send HB to forward a proposed Heritage Asset List with no private houses to LC and all representatives for the areas that have items listed - for discussion with the Steering Group before sending onto BFC.	HB – (reps VB, MG, RL, RB, TVO, MT)
8.	LC to add additional HER paragraph from TVO to Draft NDP.	LC
	LC to send on feedback notes from JD/SS re: W12, W14 & W15	LC
	NA to look at extra wording for Policy W9 – 2 nd paragraph and 5.7, Vision, Objectives & Land Use Policies.	NA
8.	MF & NA to work on further wording to be added to Policy W12, Local Gap, to enhance/strengthen it.	MF & NA
8.	W14 – Cycle Route and W15- Martins Heron Station – wording to be agreed by SG.	SG
12.	BS asked LC to check website link to Questionnaire report as it didn't seem to be working.	LC