

WINKFIELD NEIGHBOURHOOD DEVELOPMENT PLAN

MEETING OF THE STEERING GROUP

7.30pm, Monday 29th July 2019

Carnation Hall, Meeting Room

A G E N D A

To: All Members of the Steering Group.

It would be very beneficial if each of the nine areas plus WPC could be represented. To this end could each 'Lead Member' ensure their area is covered and please advise Annemarie, accordingly, thank you.

1. **Apologies**

Moira Gaw, Tracey van Oeffelen, Melanie Trapnell

2. **Declaration of Interest**

None declared.

3. **Minutes of the Previous Meeting**

To Accept the Minutes of the meeting held on 25th March 2019, *attached*.

4. **DRAFT Neighbourhood Development Plan**

To discuss and agree the actions recommended in response to BFC's informal comments.

- IP to raise a question re: The Gap

5. **Action List**

To update list - *Appendix 1 below*.

6. **Any Other Business**

7. **Dates of Next Meetings**

To be discussed.

ACTIONS:

	Subject	Action by:
Re Minutes dated 12th March 2019		
5.	HB to modify the Heritage List online form.	HB
7.	LC to provide a map for Policy W12 and forward to SC. AE was asked to forward the latest Topic Group Reports to SC.	LC & AE
8.	SC to update Draft NDP with her initial thoughts to help enhance the document. SC will review where she is at on 20 th March.	SC
8.	DP & AE to arrange a list with BFC to clarify last few points – list of points to be sent by SC.	DP/AE/SC
9.	LC to update action list and AE/LC to circulate.	AE/LC
	Subject	Action by:
Re Minutes dated 25th March 2019		
4.	Add supporting text to Policy W4 around 1 st paragraph. To create a glossary for the Draft document. W12 – to check the Ascot & Sunningdale Plan re: gaps. To investigate Policy 5 wording – check the Housing Topic Paper for further help with wording.	SC
4.	To add Mark Fernandez – Winkfield Village, Jackie Lovell – Chavey Down Association and Suzanne Campbell – North Ascot to the NDP Steering Group Members list in the foreword – LC. All Parish Councillors photos to come out of the foreword – LC. To accept changes on all red tracking within the Draft NDP – LC. LC to check AE sent all topic groups to SC inc. Green Spaces.	LC
4.	It was agreed that HB would update the character assessments, if necessary, when the Draft NDP is returned from BFC as part of the pre-submission.	HB
4.	AE to check that the settlements are correctly stated in the Foreword.	AE
5.	AE to arrange meeting with BFC to cover outstanding points raised by SC and Steering Group.	AE
7.	Steering Group members to check NDP website – to advise of any changes/updates they think would be useful.	ALL