

**WINKFIELD NEIGHBOURHOOD DEVELOPMENT PLAN**  
MEETING OF THE STEERING GROUP held at Carnation Hall, Chavey Down Road RG42 7PA  
**7.30 pm-9.30 pm, Monday 29<sup>th</sup> July 2019**

**MINUTES**

**Present:**

David Parkin (DP) – Chairman  
Ivan Parr (IP) – Chavey Down  
Richard Bell (RB) – Maidens Green  
Roger Mulkern (RM) – Martin's Heron and The Warren  
Keith Stephens (KS) – Martin's Heron and The Warren  
Vicki Browne (VB) – North Ascot  
Suzanne Campbell (SC) – North Ascot  
Heather Brown (HB) - North Street, Cranbourne  
Nigel Atkinson – Parish Councillor  
Mark Fernandez (MF) – Winkfield Row  
Ruth Lyes (RL) – Winkfield Row  
Liza Challis (LC) – WPC Administration

**1. Apologies**

Moira Gaw, Dawn Thompson, Melanie Trapnell & Tracey van Oeffelen.

**2. Declaration of Interest**

None declared.

**3. Minutes of the Previous Meeting**

The draft minutes of the meeting held on 25<sup>th</sup> March 2019 were agreed.

**4. Draft NDP**

SC led a discussion around the "recommended actions" in response to BFC's informal comments.

**Actions:**

- SC to update Draft NDP with all points/recommended actions that were agreed by the Steering Group (SG).
- RB to follow up with SC confirming the correct area's/names of the Green Belt Villages in working in accordance with the BFC Local Plan and NPPF.
- SC and HB to arrange a meeting to go through all character assessments and alter/amend as necessary.

- Each Steering Group member to supply a list of “intrinsically dark” areas within their areas.
- Policy 13 - SC previously raised concerns as to how these areas were identified, are these areas that the SG would not like developed? If so, other policy designations should be used. SC advised that Local Green space designation is more suited to areas such as Locks Ride & Carnation Hall. This point/policy was voted on and the SG unanimously voted to take out Policy W13

**5. BFC/WPC Liaison**

Nothing to report.

**6. Action List**

To update list – **Appendix 1 below.**

**7. Any Other Business**

The SG discussed whether a policy relating to climate change should be included in the NDP. This was in light of Bracknell Forest Council's pledge to go carbon natural by 2050. Whilst the SG support the Council's pledge; it was felt that there was insufficient detail at this stage as to how this may be achieved. It was therefore agreed that the NDP would include a statement supporting a carbon natural Borough/Parish by 2050 but the details of how the Parish Council can help contribute towards the pledge would follow through further work by the Parish Council. This would follow the details of any policy/statement published by the Borough Council.

**8. Date of Next Meeting**

T.B.A.

**ACTIONS LIST:****Appendix 1**

	<b>Subject</b>	<b>Action by:</b>
<b>Re Minutes dated 25<sup>th</sup> March 2019</b>		
4.	Add supporting text to Policy W4 around 1 <sup>st</sup> paragraph. To create a glossary for the Draft document. W12 – to check the Ascot & Sunningdale Plan re: gaps. To investigate Policy 5 wording – check the Housing Topic Paper for further help with wording.	SC
4.	To add Mark Fernandez – Winkfield Village, Jackie Lovell – Chavey Down Association and Suzanne Campbell – North Ascot to the NDP Steering Group Members list in the foreword – LC. All Parish Councillors photos to come out of the foreword – LC. To accept changes on all red tracking within the Draft NDP – LC. LC to check AE sent all topic groups to SC inc. Green Spaces.	LC
4.	It was agreed that HB would update the character assessments, if necessary, when the Draft NDP is returned from BFC as part of the pre-submission.	HB
4.	AE to check that the settlements are correctly stated in the Foreword.	AE
5.	AE to arrange meeting with BFC.	AE
7.	Steering Group members to check NDP website – to advise of any changes/updates they think would be useful.	ALL
	<b>Subject</b>	<b>Action by:</b>
<b>Re Minutes dated 29<sup>th</sup> July 2019</b>		
4.	SC to update Draft NDP with all points/recommended actions that were agreed by the Steering Group (SG).	SC
4.	RB to follow up with SC confirming the correct area's/names of the Green Belt Villages in working in accordance with the BFC Local Plan and NPPF.	RB/SC
4.	SC and HB to arrange a meeting to go through all character assessments and alter/amend as necessary.	SC/HB
4.	Each SG member to supply a list of "intrinsically dark" areas within their areas.	ALL SG
4.	Policy 13 – Local Green Spaces - SC previously raised concerns as to how these areas were identified, are these areas that the SG would not like developed? If so, other policy designations should be used. SC advised that Local Green space designation is more suited to areas such as Locks Ride & Carnation Hall. This point/policy was voted on and the SG unanimously voted to take out Policy W13	SC to remove Policy W13