

WINKFIELD NEIGHBOURHOOD DEVELOPMENT PLAN
MEETING OF THE STEERING GROUP held vitally via Zoom
7.30 pm-8.30 pm, Tuesday 8th December 2020

MINUTES

Present:

Vicki Browne (VB) – (Temporary Chair)
Ivan Parr (IP) – Chavey Down
Tracey van Oeffelen (TvO) - Chavey Down Association
Dawn Thompson (DT) - Forest Park
Melanie Trapnell (MT) - Kings Ride Residents Association
Roger Mulkern (RM) – Martin's Heron and The Warren
Keith Stephens (KS) – Martin's Heron and The Warren
Suzanne Campbell (SC) – North Ascot
Heather Brown (HB) - North Street, Cranbourne
Nigel Atkinson (NA) – Parish Councillor
Moira Gaw (MG) – Parish Councillor
Mark Fernandez (MF) – Winkfield Row
Ruth Lyes (RL) – Winkfield Row
Liza Challis (LC) – WPC Administration

1. Apologies

None received.

2. Appointment of new Chairman

Mark Fernandez was nominated to become the new NDP Steering Group chairman, it was proposed by Cllr Vicki Brown, seconded by Keith Stephens – x10 voted in favour.

Mark Fernandez was elected as Chairman of the NDP Steering Group as of 8th December 2020.

3. Where we are – the way forward

SP gave an overall update of the NDP document and what the latest government plans where for NDP's.

MF also gave a brief update on the recent BFC parish boundary review results that had been published earlier today 8/12/2020. MF asked do we review plan to update it in line with the results from the boundary review now and asked for feedback from the steering group.

VB emailed a copy of the Boundary Review to all steering group members.

SP expressed her concerns with availability due to high workload, MF suggested we move forward slowly over the next couple of months updating where necessary and agreed to call SP over the next few days to discuss the way forward as a consultant for the NDP.

It was agreed by the steering group to ensure the plan was complete and ready to move forward by the end of March 2021.

4. Date of Next Meeting

T.B.A.

DRAFT

ACTIONS LIST:**Appendix 1**

	Subject	Action by:
Re Minutes dated 25th March 2019		
4.	Add supporting text to Policy W4 around 1 st paragraph. To create a glossary for the Draft document. W12 – to check the Ascot & Sunningdale Plan re: gaps. To investigate Policy 5 wording – check the Housing Topic Paper for further help with wording.	SC
4.	To add Mark Fernandez – Winkfield Village, Jackie Lovell – Chavey Down Association and Suzanne Campbell – North Ascot to the NDP Steering Group Members list in the foreword – LC. All Parish Councillors photos to come out of the foreword – LC. To accept changes on all red tracking within the Draft NDP – LC. LC to check AE sent all topic groups to SC inc. Green Spaces.	LC
4.	It was agreed that HB would update the character assessments, if necessary, when the Draft NDP is returned from BFC as part of the pre-submission.	HB
4.	AE to check that the settlements are correctly stated in the Foreword.	AE
5.	AE to arrange meeting with BFC.	AE
7.	Steering Group members to check NDP website – to advise of any changes/updates they think would be useful.	ALL
	Subject	Action by:
Re Minutes dated 29th July 2019		
4.	SC to update Draft NDP with all points/recommended actions that were agreed by the Steering Group (SG).	SC
4.	RB to follow up with SC confirming the correct area's/names of the Green Belt Villages in working in accordance with the BFC Local Plan and NPPF.	RB/SC
4.	SC and HB to arrange a meeting to go through all character assessments and alter/amend, as necessary.	SC/HB
4.	Each SG member to supply a list of "intrinsically dark" areas within their areas.	ALL SG
4.	Policy 13 – Local Green Spaces - SC previously raised concerns as to how these areas were identified, are these areas that the SG would not like developed? If so, other policy designations should be used. SC advised that Local Green space designation is more suited to areas such as Locks Ride & Carnation Hall. This point/policy was voted on and the SG unanimously voted to take out Policy W13	SC to remove Policy W13
	Subject	Action by:
Re Minutes dated 8th Dec 2020		
5.	MF to call SP to discuss consultancy options to get the NDP completed by end of March 2021.	MF/SP
5.	SP and LC to finish the NDP document by end March 2021 ready to move forward.	SP/LC