

WINKFIELD NEIGHBOURHOOD DEVELOPMENT PLAN
MEETING OF THE STEERING GROUP
7.30 pm, Thursday 27th January 2021 – virtually via zoom

M I N U T E S

Present:

Heather Brown (HB) - Cranbourne (Co-Chair)
Vicki Browne (VB) – Parish Councillor, North Ascot
Nigel Atkinson (NA) – Parish Councillor
Moira Gaw (MG) – Parish Councillor
Roger Mulkern (RM) – Martin's Heron and The Warren
Ruth Lyes (RL) – Winkfield Row
Emily Blyth (EB) – WPC Chairman
Liza Challis (LC) – WPC Administration

1. Apologies

Melanie Trapnell (MT) - Kings Ride Residents Association (Co-Chair), Mark Fernandez (MF) – Maidens Green, Dawn Thompson (DT) - Forest Park, Ivan Parr (IP) – Chavey Down, Tracey van Oeffelen (TvO) - Chavey Down Association & Keith Stephens (KS) – Martin's Heron and The Warren.

2. Declaration of Interest

None declared.

3. Minutes of the Previous Meeting

The draft minutes of the meeting held on 30th November 2021, were agreed.

4. Acceptance of Chris Bowden's (Navigus Planning) comments and the new NDP version 14.

All agreed with Chris Bowden's update/comments and V14 is now the working copy.

5. New Timeline

The new timeline from Chris Bowden was agreed by all. We will now push ahead to complete the NDP document to coincide with the timeline.

6. Policies

Cycleways New Draft Policy

NA & MF came back with a couple of additions, HB to update the policy accordingly.

All agreed to insert this policy once all changes have been made.

HB to check with Keith that he is happy this policy is up to date.

Local Gap Policy

HB advised that Chris Bowden has suggested that the local gaps mentioned in the NDP are not compliant. The gaps suggested are already covered by the BFC strategic gap or green belt and it is important not to have duplication. HB to re-write the local gap policy and forward to Chris to agree before sending it onto the steering group.

HB asked all steering group members to check the BFC emerging plan to see that the BFC strategic gap and the green belt covers our settlement and the gaps we wanted to protect.

LC to check with Clerk that KGV is a protected site.

Green Spaces Policy

HB has written/enhanced green belt policy and will circulate to the steering group for approval. HB will work with Steven Hollister at BFC to create the maps for our green spaces policy.

LC to send more pictures of Locks Ride and allotments.

All voted to slot this new policy in, if we can finish it within the timeframe.

7. Maps

Steven Hollister from Bracknell Forest Council (BFC) will be helping to create all the maps needed for the WPC NDP.

8. A.O.B.

- SEA document – LC to follow up.
- Consultation Document – MT is working on this document.
- Press Release – MT & LC are working on this and roadmap.

9. Date of Next Meeting

Tuesday 22nd February via zoom – Carnation Hall, Lounge also provisionally booked.

ACTIONS LIST:**Appendix 1**

	Subject	Action by:
Re Minutes dated 1st Nov 2021		
3.	Arrange a phone call with Sarah Slade at BFC if required to discuss re-applying for designation. Waiting to hear from Sarah if this will be necessary.	LC
4.	Speak to Crowthorne and Binfield parish councils re: consultants that were used to complete their NDP's.	LC/VB
	LC to create a central point for all steering group members to access the latest draft NDP document.	LC
	Confirm to WPC Clerk the budget the steering group would like to apply for/for Clerk to take to council for agreement.	LC
5.	LC to send a poll out asking steering group for preferred meeting days going forward.	LC
Re Minutes dated 30th Nov 2021		
4.	Writing a communication update for the NDP.	MT
5.	HB agreed to confirm with the new consultant, Chris Dowden from Navigus Planning Ltd, our definitive position on re-designation. MG/NA to also follow up with BFC for a definitive answer on re-designation.	HB/MG/NA
6.	VB to send proposal for new consultant onto Clerk.	VB
6.	HB to contact Navigus Planning Ltd to confirm hire and agree a schedule.	HB
7.	LC to consult with Aacom re: SEA document updates (if any)	LC
Re Minutes dated 27th Jan 2022		
6.	HB to check with KS that he is happy this policy is up to date.	HB & KS
	HB to re-write the local gap policy.	HB
	LC to check with Clerk that KGV is a protected site.	LC
	LC to send more pictures of Locks Ride and allotments.	LC
8.	SEA document – LC to follow up. Consultation Document – MT is working on this document. Press Release – MT & LC are working on this and roadmap.	LC & MT