

WINKFIELD NEIGHBOURHOOD DEVELOPMENT PLAN
MEETING OF THE STEERING GROUP
7.30 pm, Tuesday 22nd February 2022 – virtually via zoom

MINUTES

Present:

Ivan Parr (IP) – Chavey Down
Tracey van Oeffelen (TvO) - Chavey Down Association
Heather Brown (HB) - Cranbourne (Co-Chair)
Dawn Thompson (DT) - Forest Park
Melanie Trapnell (MT) - Kings Ride Residents Association (Co-Chair)
Mark Fernandez (MF) – Maidens Green,
Roger Mulkern (RM) – Martin’s Heron and The Warren
Keith Stephens (KS) – Martin’s Heron and The Warren
Nigel Atkinson (NA) – Parish Councillor
Moira Gaw (MG) – Parish Councillor (arrived at 8.10 p.m.)
Ruth Lyes (RL) – Winkfield Row
Emily Blyth (EB) – WPC Chairman
Liza Challis (LC) – WPC Administration

1. Apologies

Vicki Browne (VB) – Parish Councillor, North Ascot

2. Declaration of Interest

None declared.

3. Minutes of the Previous Meeting

The draft minutes of the meeting held on 27th January 2022, were agreed. LC to add RM to present at this meeting.

4. Review/Acceptance to move forward with NDP version 16

All changes below were agreed, Nigel Atkinson proposed and Mark Fernandez seconded, all agreed to move forward with the draft NDP V16 and submit to Winkfield Parish Council for their feedback once all changes below had been administered.

- Section 1.14 - HB & LC to create/add a table explaining all settlement name differences.
- Section 2.1 - Settlement map to be updated
- Section 2.8 – MF to lock up and forward updated data onto LC/HB for inclusion within the NDP.
- Section 2.36 – Agreed with a few updates required, spelling and place names.
- Section 2.43 – Agreed
- Section 5.3 – Agreed
- Spatial Strategy
- HB to go back to Chris and confirm the wording and confirm where the information came from. DT & RL have asked for clarification.
- Section 6.4 – wording agreed and will be changed accordingly within the NDP.

- Character Assessments – HB to update a few areas/maps.
- W8, C – HB to speak to consultant to enhance this section. IP to send an update/few lines to enhance this paragraph.

5. Communications Strategy

All agreed with the strategy put in place by Melanie Trapnell.

6. Consultation Document

Deferred to next meeting.

7. Support for the Venues

LC to send available dates for Martins Heron & Carnation Hall.

8. Timeline

Update will come after the 1st of March.

9. Date of Next Meeting

Tuesday 10th May – 7.30 p.m. Carnation Hall, Lounge.

DRAFT

ACTIONS LIST:
Appendix 1

	Subject	Action by:
Re Minutes dated 30th Nov 2021		
4.	Writing a communication update for the NDP.	MT
5.	HB agreed to confirm with the new consultant, Chris Dowden from Navigus Planning Ltd, our definitive position on re-designation. MG/NA to also follow up with BFC for a definitive answer on re-designation.	HB/MG/ NA
6.	VB to send proposal for new consultant onto Clerk.	VB
6.	HB to contact Navigus Planning Ltd to confirm hire and agree a schedule.	HB
7.	LC to consult with Aacom re: SEA document updates (if any).	LC
Re Minutes dated 27th Jan 2022		
6.	HB to check with KS that he is happy this policy is up to date.	HB & KS
	HB to re-write the local gap policy.	HB
	LC to check with Clerk that KGV is a protected site.	LC
	LC to send more pictures of Locks Ride and allotments.	LC
8.	SEA document – LC to follow up. Consultation Document – MT is working on this document. Press Release – MT & LC are working on this and roadmap.	LC & MT
Re Minutes dated 22nd Feb 2022		
3.	LC to add RM to present at the meeting.	LC
4.	Review/Acceptance to move forward with NDP version 16 – a few changes/updates, as above, to be made by HB/LC/IP to make document ready to go into Reg 14.	HB/LC/IP
7.	LC to send available dates for Carnation Hall & Martins Heron to the group – consultation days.	LC